

Considerations when contracting the Lars Halle Jazz Orchestra for an event

Advance notice

In order to successfully coordinate and commit to a date, a minimum time period of 90 days is required. 4 to 6 months would be ideal. Also please understand that coordinating an ensemble of this size takes time, so please allow for a 14-day period in order for the LHJO to commit to a particular date.

Performance space

The stage or performance area has to be level, and must measure at least 20' x 15' in order to fit the LHJO satisfactorily. If the stage is outdoors it must be covered and away from bodies of water. In order for the music to be readable, sufficient lighting is also required, if ample daylight is lacking. Six grounded power outlets must be available on-stage (power strips are acceptable). A minimum of 10 chairs are required. The chairs cannot have arm-rests.

Amplification

Those of the musicians who rely on electric amplification will provide it for their own instruments, though the LHJO does not currently own a PA system. Whereas it is not required, a PA could be helpful, especially for announcements and recognitions.

Set-up and warm-up

The LHJO needs at least 30 minutes to set up. 60 minutes would be ideal. If a sound check is desired, set-up would take place 60 minutes prior to the sound check. If warming up in the performance space is unacceptable, a warm-up room must be made available.

Attire

The LHJO can dress according to your specifications, from causalwear to black tie.

Recording the LHJO

You are permitted to record the LHJO, as long as the recording is not intended for distribution or sale, and a copy is provided to the LHJO upon completion.

Licensing

All mechanical licenses are the responsibility of the event management. The LHJO is not responsible for attaining the performance rights. ASCAP and BMI licenses should be sufficient.

Storage/Changing Rooms

A secure storage space must be provided for instrument cases and bags. The storage space must be ample enough to house the carrying cases for 14 wind instruments, a double bass, a drum set, and additional cases. If the event is black tie, changing rooms must be provided.

Load-in and Parking

The performance area must be accessible by car in order to unload equipment. Reserved parking would be beneficial, as to prevent lateness due to the search for a space. If need be, the LHJO can notify event management of the number of vehicles expected.

Security

The performance area and storage facilities must be theftproof and safe enough to be left unattended by the LHJO.

Cost

The performance fee is dependent on the specifics of the event. The length and nature of the performance, attire, and travel distance are all factors to be considered when establishing a fee.

To contract the LHJO:

Submit a letter of proposal along with event and performance specifics to the LHJO either by emailing it to lhalle@gmail.com or mailing it to:

The Lars Halle Jazz Orchestra
2436 Madison Square
Philadelphia PA 19146

Please specify whether you will be providing a performance agreement, or you would like the LHJO to provide one.